



# Alachua County Youth Fair & Livestock Show

## ADD-ONS AND PRE-REGISTRATION INSTRUCTIONS

Add-Ons will be available virtually via cell phone, computer, tablet, or other handheld devices or in person on Tuesday, March 7, 2023 beginning at 1:00 pm at the Alachua County Ag & Equestrian Center, 23100 W Newberry Road, Newberry, FL 32669.

This site will allow buyers to place Add-Ons, Pre-register as a buyer, and to pay for your add-ons/purchases on-line using your mobile device, or any other electronic device.

### Pre-Registration:

1. Buyers can pre-register by visiting our website beginning on Monday, 3/6/2023 at 9:00 am, at:

<https://www.acyfls.com/auction>. The auction link will be listed on this page.

Confirm your email is correct and the phone number entered is a cell number, NOT A LANDLINE. If you do not have a cell phone or have technical issues, please feel free to call 352-727-8168.

**You will need the following information to pre-register: Buyer Name, Contact Name, Address, E-Mail Address, and **Mobile Phone Number (required)**.**

**Pre-registering on-line allows you to place add-ons on-line and puts you in our system.**

2. **Not yet registered?** Click Register New Buyer, and complete the form. A text message will be sent to you with a unique 4-digit code. Enter that code to gain access to add-ons via the auction site. This password/code is your password for add-ons.

### Watch On-Line video for registration process:

<https://workdrive.zohoexternal.com/external/65y2MGnNmaR-MbG4B>

### Site Open for Add-Ons:

1. Visit our website at [www.acyfls.com/auction](http://www.acyfls.com/auction) to access add-ons via the auction site.
2. **The site will open for add-ons, on Monday, March 6, 2023 at 9:00 am. And close on Tuesday, March 7, 2023 at 6:00 pm.**
3. Log in to make an add-on on a lot (Exhibitor).
  - a. Select Log In at the top right corner of the screen.
  - b. Search for your name in the drop-down list.
  - c. Select Request Code to receive a 4-digit security code via text.
  - d. Enter that code in the box below your name.

### Payment:

1. Pay through ShoWorks on the On-Line site.
2. Pay online via credit card at [www.acyfls.com/buyers](http://www.acyfls.com/buyers). When paying on-line - under Note:

please type in name of exhibitor(s) and type of animal.

3. Pay in person during the live auction on Tuesday, March 7, 2023. Cash, check and credit cards will be accepted.

**Add-Ons Prior to Sale:** To add-on to sale animals go to [www.acyfl.s.com/buyers](http://www.acyfl.s.com/buyers). Go to On-Line Payment System. Under Note: please type in name of exhibitor and continue to payment. If in person, complete individual add-on or multiple add-on form and pay in person at the Add-On table at the sale.